

# DELAY OF DISSOLUTION OR CANCELLATION

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## Overview

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### Requesting a Delay of Dissolution or Cancellation

The following overview provides the information you need in order to file a Delay of Dissolution or Cancellation for a BC company or extraprovincial company. For business or legal advice, you should go to a small business consultant or a lawyer.

In addition, you can contact a [service provider](#) who will file your request on your behalf for a fee.

Click on a particular topic of interest below, or read the whole guide using the scroll bar.

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### Background

Every BC Company, which includes an Unlimited Liability Company, and every foreign entity that is registered as an extraprovincial company in BC, must file an annual report within two months of its anniversary date of incorporation or registration. The annual report filing reminds the company to promptly file any changes to the information shown in the Corporate Register. It also tells the Corporate Registry that the company is still active. Once a company fails to file an annual report for two consecutive years a Notice of Commencement of Dissolution or Cancellation is sent to the company.

To request a delay in the dissolution or cancellation process you will require the incorporation or registration number of the company to proceed. Any person can request a delay of dissolution or cancellation. Your delay request must be submitted prior to the dissolution or cancellation of the company.

No fee is required when requesting a delay. You will be provided confirmation that your delay request has been granted once you have submitted your request.



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### Important Information

Click on a topic of interest below, or read the whole section using the scroll bar.

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### Downloads

[Download this overview for printing](#)

To view the download, you require Adobe Acrobat Reader



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### **Identify Yourself**

This is where you provide information about yourself as the individual entering information to complete the filing. This information will become part of the company's official record.

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### **Date of Dissolution or Cancellation Delay**

Select the delay of dissolution or cancellation for this company.

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### **Notification**

The notification screen displays the delayed date for the dissolution or cancellation for the company that you have selected.

An email address must be entered to receive notification of the delay. This email address will not update the company's email address on record.

If you have filed a delay of dissolution for a BC company and the company's email address is on file, a notification of the delay of dissolution will also be sent to that address.

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### **Confirmation of Delay of Dissolution or Cancellation**

Please view the draft of your request by clicking "View Draft Filing" before you complete it to ensure all of the information entered is correct. You require Adobe Acrobat Reader.



If an email address is entered, the receipt will be electronically sent to the email address provided.



**There is no fee for requesting a delay of dissolution or cancellation.**

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### **Your Receipt**

When you have completed the delay request, you will be able to view a print-friendly version of the Notification document and the receipt. The Notification and receipt will be sent electronically to the

email address provided.

You require Adobe Acrobat Reader to view the documents.



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## Getting Started

Before you begin, ensure you have the following information on hand:

**1 The company's incorporation, registration or business number.**

While you are completing the request, you can view a draft of the information you have entered by clicking "View Draft Filing" from the left sidebar. To view the document, you require Adobe Acrobat Reader.



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THIS INFORMATION IS INTENDED AS A GUIDE ONLY AND SHOULD BE READ IN CONJUNCTION WITH THE [BUSINESS CORPORATIONS ACT](#) AND THE [REGULATION](#) UNDER THE BUSINESS CORPORATIONS ACT

Frequently Asked Questions